



Executive Committee Meeting

Wednesday, August 3, 2022

Via conference call

Meeting

Call to Order

The meeting was called to order at 3:01 pm by Heather Miller via video conference.

Present

Heather Miller, Margaret Lomas Carpenter, Jim Bynum, Demetria Kelley, Matt Painter, Alisha Harrison, Donnella Dillon, and John Smith

Absent

Victor Lopez

Old Business/President Updates (Heather)

- Approve minutes from July 2022 meeting
 - 1st: Jim; 2nd: Donnella; all in favor

New Business (Heather)

- SI Recap
 - What went well
 - Everyone enjoyed SI, hotel, food, and space
 - Not many participants evaluated the sessions.
 - Areas of growth
 - Possibly having more space
 - End at noon on Saturday
 - Catering was reported to be rude
 - Recommend sending another survey to the members to get feedback on locations. This will be a September focus.
 - SI 2023
 - Conference attendees suggested the SI 2023 conference be held in either Austin or San Antonio and keeping it in the same hotel.
- Initiatives for upcoming year
 - Website
 - We need to finalize what to do with the website.
 - Wild Apricot is very expensive.
 - We have not received any updates from DD.
 - We could possibly have a basic website
 - We should create a subcommittee to join and help determine what to do with the website. Jim will add this to the next email out to members.

- Matt advocates to Heather's proposal. We could use something similar to square space which is \$238/year. It is a drag and drop site which is nice and easy.
 - Margaret suggested setting a deadline of September 30th for the subcommittee to submit recommendations. Matt agreed.
 - Texas Diversity Forum
 - We should consider creating a recruiting event which would be similar to the California Diversity Forum
 - Bylaw Amendments
- Pop Up Banner
 - We will need to table this agenda item.
- Request to solicit feedback for a research project from members (Johna Wright)
 - Heather was comfortable entertaining this as a possibility
 - Matt mentioned that we need more information on the questions that would be asked.
 - Heather will ask her for her proposal of the details and topic, and reach out to NAGAP for any set rules or policies.

Financial Report (Matt) – Herewith

- Monthly Update
 - July 1st balance was \$45,882.55.
 - The SI Budget will be reconciled for the September meeting
 - We retained about \$5,600 in registrations.

Committee Chair Reports and Goals for Coming Year

- Membership (Alisha)
 - There are no updates, but she will be planning a meet/greet in conjunction with the fairs.
- Communications & Marketing (Jim)
 - Newsletter is currently being worked on
- Professional Development & Strategic Initiatives (Donella)
 - There was going to be a workshop on August 16, but it has been recommended to move it to September.
 - The topic will be Professional Development as an Academic Advisor
 - Heather recommended inviting TACROA members
- Summer Institute (Demetria)
 - She will work on the survey for the SI 2023 location as well as topics

Discussion Items

- EducationUSA
 - Margaret thought about organizing a joint university outreach opportunity through EducationUSA to attract international students to Texas universities.

Motion for Adjournment

A motion to adjourn the meeting was entered at 3:40 PM.

