



Executive Committee Meeting
Wednesday, July 6, 2022
Via conference call

Minutes

Call to Order

The meeting was called to order by Heather Miller, President, at 2:03 PM via video conference.

Present

Heather Miller, Margaret Lomas Carpenter, Victor Lopez, Jim Bynum, and Donnell Dillon

Absent

Matt Painter, Alisha Harrison, Demetria Kelley, and John Smith

Old Business/President Updates (Heather)

- Approve minutes from May 2022 meeting
 - 1st: Jim; 2nd: Victor; all in favor

New Business (Heather)

- SI Recap
 - Heather proposed saving this topic for the July meeting when everyone is at the meeting
 - Victor mentioned that Matt and John mentioned keeping it at the same location.
 - Discussion Items for Next Meeting
 - What went well
 - Areas of growth
 - SI 2023
- No updates on Swing Calendar yet
 - Requested TxGAP virtual fair be added
- Career Eco Fairs
 - \$400 for one, or \$700 for both
 - Marketing to start mid-August for schools who have a surplus
- Initiatives for Upcoming Year
 - Website
 - Heather mentioned needing a task force to get this done. She asked Victor if he could lead it, but he is not available at this time. Heather will reach out to Alex Garrido.

- Texas Diversity Forum
 - There have been talks to do a similar forum as California does. Dana and Phillip have been talking about this along with Robert. We should consider being a founding member and donating funds.
- Bylaw Amendments
 - Needs to be done by January 2023
- **Move meeting?**
 - **There was discussion to consider moving the meeting to 2:30 or 3:00 PM. Matt cannot make the 2:00 PM meetings with his new position. Victor recommended 3:00 PM. All were in favor.**
- Pop-Up Banner (Margaret)
 - Since we ran out of time to purchase this before SI, we have time to have it ready for the next SI
- TxGAP Inventory
 - Heather handed to Margaret the following TxGAP items for storing:
 - TxGAP table cover (one large blue, and one small white)
 - 12 breakout session posters
 - 2 gift bags with one \$10 amazon gift card in each bag
 - Roll of white drink tickets

Financial Report (Heather/Matt)

- Monthly Update
 - Completely settled for SI.
 - Matt recommends scaling back with Direct Development and ask NAGAP to help.

Committee Chair Reports and Goals for Coming Year

- Membership (Alisha)
- Communications & Marketing (Jim)
 - Getting ready to send a newsletter next week.
 - Will visit with Alisha and begin a member spotlight.
- Professional Development & Strategic Initiatives (Donnella)
 - The virtual workshops will begin in August
- Summer Institute (Demetria)

Discussion Items

Motion for Adjournment

A motion to adjourn the meeting was entered at 2:20 PM.

